



KCCDFI Mutual Benefit Association, Inc.

Minutes of 9th Annual General Membership Meeting
Theme: "Moving forward to the challenges of time"
3rd flr. KCCDMFI Bldg., MCLL Highway, Guiwan, Zamboanga City
October 15, 2018

Board of Trustees and MBA Coordinators/Representatives:

Present:

| | | |
|-------------------------------|---|--------------------------|
| 1. Ms. Ellen M. Benitez | - | President |
| 2. Ms. Arline B. Casimiro | - | Vice-President |
| 3. Ms. Imelda F. Bautista | - | Secretary |
| 4. Ms. Myrna D. Gregorio | - | Treasurer |
| 5. Ms. Daniela V. Barredo | - | Board Member |
| 6. Ms. Jessica A. Araneta | - | Board Member |
| 7. Ms. Mercedes G. Faustino | - | Board Member |
| 8. Ms. Nevilyn P. Abualas | - | Independent Trustee |
| 9. Ms. Catherine A. Elumbra | - | Advisory Board |
| 10. Atty. Ibarra A. Malonzo | - | Advisory Board |
| 11. Ms. Mary Ann R. Candoy | - | MBA Coordinator |
| 12. Ms. Rachel S. Natividad | - | MBA Coordinator |
| 13. Ms. Lida A. Santos | - | MBA Coordinator |
| 14. Ms. Ma. Cristina D. Bugay | - | MBA Coordinator |
| 15. Ms. Aracelie J. Amlih | - | MBA Coordinator |
| 16. Ms. Hermie A. Hasan | - | MBA Coordinator |
| 17. Ms. Arlene C. Sevillano | - | MBA Coordinator |
| 18. Ms. Amina A. Pilapil | - | Ipil Representative |
| 19. Ms. Clarilyn S. Jumamel | - | Siocon Representative |
| 20. Mr. Wilfredo A. Biwang | - | Kabasalan Representative |

Excused:

| | | |
|---------------------------|---|---------------------|
| 21. Ms. Dezza S. Mohammad | - | Independent Trustee |
|---------------------------|---|---------------------|

AGENDA:

1. Opening Prayer
2. Call to Order
3. Proof of Notice of Meeting
4. Determination of Quorum
5. Approval of Agenda
6. Reading and Approval of the Minutes of 2017 Annual General Membership Meeting
7. Business Arising from the Previous Meeting
8. New Agenda
 - a. President's Report
 - b. Treasurer' Report
 - c. Ratification of Management and Board Action
 - d. Approval of the Amendment of KCCDFI MBA By Laws
 - e. Election of Two (2) Board of Trustees
 - f. Appointment of External Auditor
 - g. Question & Answer
9. Adjournment

PROCEEDINGS OF THE MEETING:

1. Opening Prayer/Doxology

- a. The doxology was solemnly played on screen with a prayer. And it was followed by the singing of the National Anthem.

2. Call to Order

- a. Ms. Ellen M. Benitez, the President of the Board of Trustees, presided over the meeting and called the meeting to order at 10:30 in the morning.

3. Proof of Notice of the Meeting

- a. Ms. Imelda F. Bautista, certified that Notice of Annual General Membership Meeting was issued September 12, 2018 through publication in the KCCDFI MBA website and through an advisory served to the members through their Branch Offices.

4. Declaration of Quorum

- a. Ms. Imelda F. Bautista, the Secretary, determined the number of attendees, whether in person or in proxy, to validly transact business. Out of 15,677 voting members, there were 9,101 proxy votes gathered and 16 voting members present in person or 58.05%. That being so the meeting was formally started.

5. Reading and Approval of the Minutes of 2017 Annual General Membership Meeting

- a. The Secretary, Ms. Imelda F. Bautista read the Minutes of the 2017 Annual General Membership Meeting held on October 16, 2017. The Secretary informed that a copy of the Minutes are with the office of the Secretary and is available during office hours.
- b. The members were asked if they have any questions on the Minutes. Since no questions were asked, the President then, sought for the approval of the Minutes including acknowledgment of the completeness and accuracy of the same. The Resolution is as follows:

Members’ Resolution No. 1-2018

“**RESOLVED**, that the reading of the Minutes of the 9th Annual General Membership Meeting of the KCCDFI Mutual Benefit Association, Inc., held on October 16, 2017 at Kamagong Func. Room, LM Metro Hotel, Tetuan, Zamboanga City be, as they are hereby approved.”

The votes cast and received on approval of the minutes of the 2017 Annual General Membership Meeting on October 16, 2017 were as follows:

| Total Voting Members | Total Votes Cast | Votes in Favor | Invalid Votes | Abstentions |
|----------------------|------------------|----------------|---------------|-------------|
| 15,677 | 9,101 | 9,101 | 0 | 6,576 |

- c. Ms. Daniela V. Barredo moved for the approval of the new agenda and it was seconded by Ms. Arline B. Casimiro.

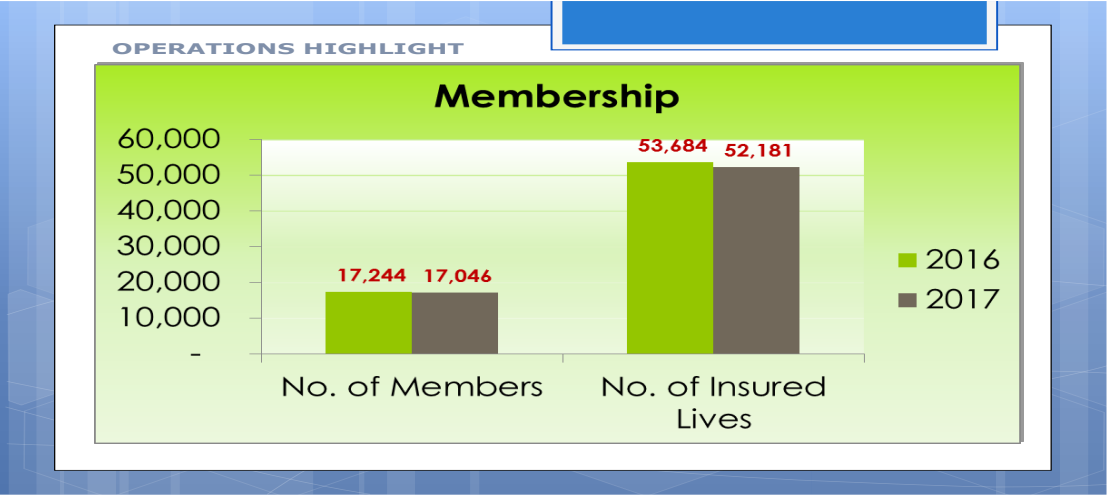
6. Business Arising

- a. No business arising were raised from the previous annual general membership meeting.

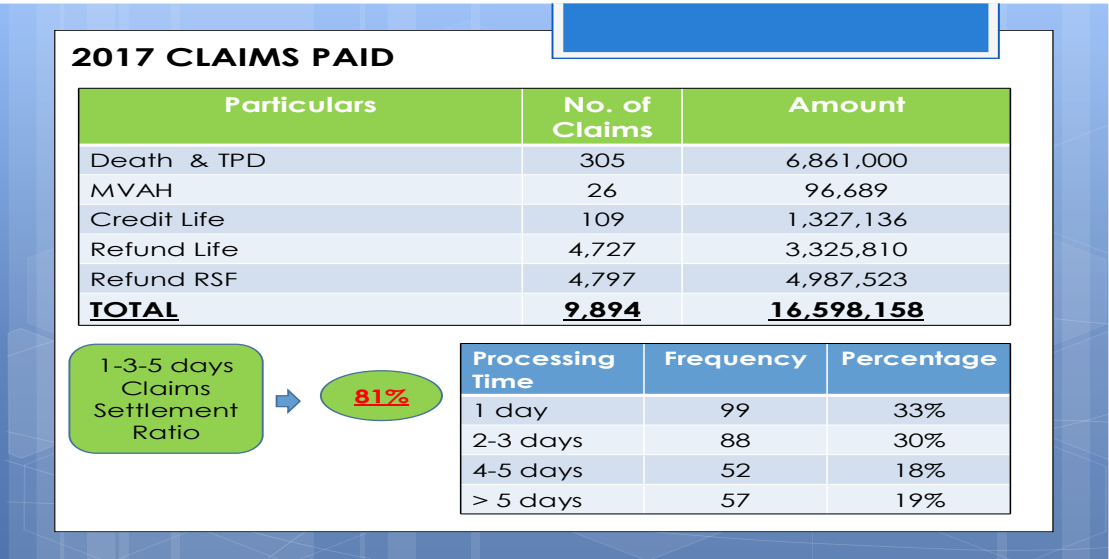
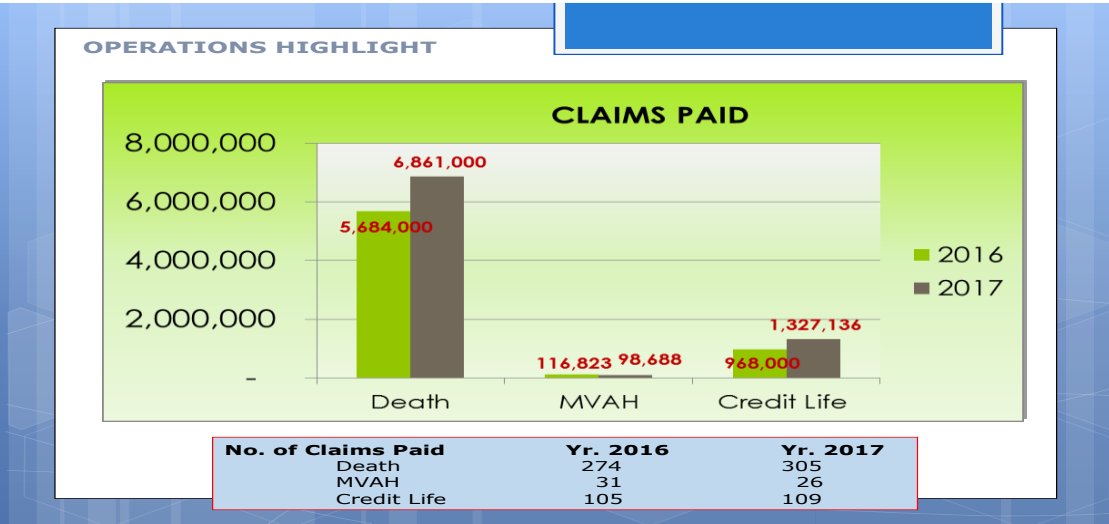
7. President’s Report

The President, Ms. Ellen M. Benitez presented to the general assembly the 2017 KCCDFI MBA, Inc. result of operations highlights and future plans, to wit:

A. Membership



B. Paid Claims



C. Challenges

Challenges

- The Associations was subject to Mandatory Control by IC because the RBC ratio is negative 151%. This is because the unremitted contribution and loans receivable was not admitted by IC.
- Administrative expenses was too high.
- Loose Control on Governance.
- Low investment yield
- Declining membership due to closure of branches
- High Mortality Rate Resulting to Negative Surplus for 2017.

D. Strategies

STRATEGIES/How we address the challenges

- ❑ Initiate series of meetings and constant communication with the insurance commission and comply with the requirements of IC in order for them to re-consider the unremitted collection of 25M as admitted assets and improve the RBC ratio.
- ❑ Initiate review of the operational expenses and initiate cost cutting measures including retrenchment of MBA staff.
- ❑ Strengthen and exercise the Board functions by conducting a monthly board meeting to include presentation of FS statement, and results of operations for the board to be able to monitor the financial condition of MBA and recommended necessary actions.

In addition, Board appointed Ms. Mercedes G. Faustino as member of the Board and Ms. Catherine Elumbra and Atty. Ibarra Malonzo as Advisory Board

STRATEGIES/How we address the challenges.

- ❑ We Invest the funds of the association in Treasury products like T-Bills and RTB. which is more secured and offers better rates than the usual savings & Time Deposit accounts.
- ❑ Currently, we are still struggling in increasing the membership base of the association, but we are intensifying our marketing efforts by opening membership and recruiting members that belong to organized groups like coops, brgy council, staff relatives 4ps etc.
- ❑ On addressing the high mortality rate, we have reviewed the claims process and have set policies on immediate reporting of claims and onsite validation of the coordinator and even the staff to ensure that only valid claims are being paid. However it is still not enough because claims is still too high. Until finally the board decided to let RIMANSI review the current product for possible enhancement of prices and benefits.

- ❑Reviewed Business & Strategic Plan that resulted to the following output:
New Vision:
 “ To saturate Zamboanga Peninsula in 10 years.”
 - ❖ Double MBA Membership from 17,000-34,000
 - ❖ Stable and Sustainable
 - ❖ MIS-Compatible to MFI-MIS
 - ❖ Unmarried Members will be legalized
 - ❖ Health Benefits
- Strategy:** **Turn around strategy**
 “Ibalik sa dating sigla ang MBA”

 3 Year Goals/Objectives
 - ❑ 10% Operating Expense Level
 - ❑ 90% 1-3-5 Claims Settlement
 - ❑ Increase Membership to 26,000
 - ❑ 1% of Premium from Surplus of Insurance Operations
 - ❑ 120% Solvency Level

E. Results

Base on the objectives set the following are the results;

| Indicator | 2016 | 2017 |
|----------------------------------|--------|--------|
| Solvency | 72% | 81% |
| Operating Expense Ratio | 37% | 24% |
| Membership | 17,244 | 17,046 |
| Claims Settlement Ratio | 52% | 81% |
| Surplus from Insurance Operatons | 0% | 0% |

☒ Compared to last year

- ☐ Solvency ratio increase by 9%
- ☐ Opex Ratio decrease by 13%
- ☐ Claims settlement has improved by 29%

☒ Based on the 2017 Asean Corporate Governance Scorecard Report - KCCDFI MBA has been one of the **Top 5** among 19 MI-MBA's

E. What transpired last year?


What Transpired Last Year?

- ☐ Reorganization of management was established
- ☐ Changes in signatories to include the President and Treasurer as one of the signatories in all the bank accounts of KCCDFI MBA
- ☐ Open membership to staff relatives, 4Ps beneficiaries and other organized groups
- ☐ Approval on the inclusion of common law spouse in the coverage of BLIP, provided they complied with the conditions set.
- ☐ Appointment of additional independent Board in the person of Ms. Nevilyn P. Abualas, and appointing Ms. Catherine A. Elumbra, operations head of MFI to sit as advisory board.
- ☐ Approval on designing an optional product specially health for members.

F. On-going and Future Plans

On-going and Futures Plans

Enhancement of Basic Life Insurance Plan

Proposed Premium  Php 30/week

| KCCDFI MBA BASIC LIFE INSURANCE PLAN TABLE OF BENEFITS | | | | |
|--|--|---------|------------------------------|---------------------|
| Length of Membership | Cause of Death or Total and Permanent Disability | Member | Spouse or Common Law Partner | Children or Parents |
| Less than six (6) months | Natural Death | 5,000 | None | None |
| | Accidental Death | 120,000 | 20,000 | 20,000 |
| | TPD | 5,000 | None | None |
| Six (6) months to less than 1 year | Natural Death | 20,000 | 5,000 | 5,000 |
| | Accidental Death | 120,000 | 20,000 | 20,000 |
| | TPD | 20,000 | 5000 | None |
| One (1) year or more | Natural Death | 60,000 | 10,000 | 10,000 |
| | Accidental Death | 120,000 | 20,000 | 20,000 |
| | TPD | 60,000 | 10,000 | None |

Development of Health Insurance Plan

We are on the process of choosing what options to offer to the members.

| HAPI PLAN | | |
|---|----------|----------|
| Coverage | Member | Spouse |
| Option1 | | |
| Premium Php 300/ 6 months | | |
| Benefit : Hospital Income Benefit max of 30 days each | 300/day | 250/day |
| : Surgical Benefit | 0 | 0 |
| Option 2 | | |
| Premium Php 250 / 6 months | | |
| Benefit : Hospital Income Benefit max of 30 days each | 250/ day | 150/ day |
| : Surgical Benefit | 0 | 0 |
| Option 2 | | |
| Premium Php 320 / 6 months | | |
| Benefit : Hospital Income Benefit max of 30 days each | 250/ day | 150/ day |
| : Surgical Benefit | 3000 | |

Maximizing funds through

Diversifying Investment Options like Investing in Government Securities with various tenors, Corporate bonds and other instrument that is safe and may offer better rate than the usual Savings and Time Deposit.

Continuous marketing effort thru

Expansion of membership to 4Ps beneficiaries, barangay council and other organized groups

To Upgrade MIS software

With advance features on data capturing and storage mechanism

Develop Plans for Surplus Distribution

We are planning to develop options for surplus distribution, in a form of added services/benefits to members like mass wedding, calamity assistance etc.

Members’ Resolution No. 02-2018

“RESOLVED, that the on-going and future plans for the coming year be, as the same are hereby, approved.”

The votes casted and received on approval of the on-going and future plans of the Board of Trustees and Management for the year 2019 were as follows:

| Total Voting Members | Total Votes Cast | Votes in Favor | Invalid Votes | Abstentions |
|----------------------|------------------|----------------|---------------|-------------|
| 15,677 | 9,101 | 9,101 | 0 | 6,576 |

8. Treasurer’s Report

The Treasurer, Ms. Myrna D. Gregorio presented to the Board the 2017 KCCDFI MBA, Audited Financial Statements, to wit:

- **Audited Financial Statement**

| KCCDFI Mutual Benefit Association, Inc. | | |
|---|-------------|-------------|
| Audited Financial Statement | 2017 | 2016 |
| TOTAL ASSETS | 103,619,326 | 101,098,197 |
| TOTAL LIABILITIES /RESERVES | 78,124,348 | 74,706,723 |
| FUND BALANCE | 25,494,978 | 26,391,474 |
| REVENUE | 18,835,554 | 20,377,764 |
| BENEFITS & OPERATING EXPENSE | 20,511,608 | 19,885,052 |
| NET COMPREHENSIVE SURPLUS | 1,676,054) | 492,712 |

Members’ Resolution No. 03-2018

“RESOLVED, that the audited financial statements for the year ended December 31, 2017 be, as the same are hereby, approved.”

The votes casted and received on approval of the audited financial statement for the year ended December 31, 2017 were as follows:

| Total Voting Members | Total Votes Cast | Votes in Favor | Invalid Votes | Abstentions |
|----------------------|------------------|----------------|---------------|-------------|
| 15,677 | 9,101 | 9,101 | 0 | 6,576 |

9. Ratification of Management and Board Actions

The General Manager, Ms. Maria Teresa C. Gonzales presented to the general assembly the list of the resolutions passed by the Board of Trustees during the previous year and was asked to approve and ratify the said actions. Accordingly, the following Members’ resolution was passed:

Members’ Resolution No. 04-2018

“RESOLVED, that the acts of the Board of Trustees and Management during the year 2017 be, as they are hereby, approved.”

The votes casted and received on approval of the acts of the Board of Trustees and Management during the year 2017 were as follows:

| Total Voting Members | Total Votes Cast | Votes in Favor | Invalid Votes | Abstentions |
|----------------------|------------------|----------------|---------------|-------------|
| 15,677 | 9,101 | 9,101 | 0 | 6,576 |

10. Approval of the Amendment of KCCDFI MBA Articles of Incorporation and By Laws

- a. Pursuant to Insurance Commission Circular 2018-36 regarding rules on number of seats and term limits of Independent Trustees. This is to seek the general membership’s approval for the amendment of the following sections in the By-Laws was presented by Ms. Ma. Perla J. Medina, BOT Secretariat, to wit:

| # | Reference | Existing | Amend to |
|---|-----------|--|--|
| | | Section 2. The Board of Trustees of KCCDFI Mutual Benefit | Section 2. The Board of Trustees of KCCDFI Mutual Benefit |

| | | | |
|---|------------------------------------|---|---|
| 1 | By-Laws (Article V, Section 2) | Association, Inc. shall consist of SEVEN (7) members namely the following: five (5) trustees shall be elected by the active members with existing loans funded by the KCCDFI, two (2) independent trustees, to be <u>elected</u> by the active members with existing loans funded by the KCCDFI. | Association, Inc. shall consist of SEVEN (7) members namely the following: five (5) trustees shall be elected by the active members with existing loans funded by the <u>KCCDMFI</u> , two (2) independent trustees, to be <u>elected/appointed</u> by the active members with existing loans funded by the <u>KCCDMFI</u> . <u>Both the five (5) Trustees and two (2) Independent Trustees shall hold office for three (3) years until their successors are duly elected and qualified; Provided, that the term of the five (5) shall be staggered such that three (3) or Two (2) of them, as the case may be, shall be elected at each election period and shall hold office until their successors are duly elected and qualified.</u> <u>An Independent Trustee shall serve for a maximum cumulative term of nine (9) years and shall be perpetually barred from any re-election.</u> |
| | By-Laws (Article V, Section 3) | Section 3. The Board of Trustees shall be elected every three years by majority of its members during its annual meeting. The independent trustees shall be <u>elected</u> by the majority of its members upon the nomination of the Nomination Committee of the Board of Trustees. Notwithstanding the foregoing, for the duration that the Association is under a conservatorship of the Insurance Commissioner, the independent trustees shall be appointed by, and shall serve at the pleasure of the Insurance Commissioner. | Section 3. The Board of Trustees shall be elected every three years by majority of its members during its annual meeting. The independent trustees shall be <u>elected/appointed</u> by the majority of its members upon the nomination of the Nomination Committee of the Board of Trustees. Notwithstanding the foregoing, for the duration that the Association is under a conservatorship of the Insurance Commissioner, the independent trustees shall be appointed by, and shall serve at the pleasure of the Insurance Commissioner. |

Members’ Resolution No. 05-2018

“**RESOLVED**, that the Amendment of KCCDFI Mutual Benefit Association, Inc. By-Laws, be, as they are hereby approved.”

The votes casted and received on approval of the amendment of the By-Laws were as follows:

| Total Voting Members | Total Votes Cast | Votes in Favor | Invalid Votes | Abstentions |
|----------------------|------------------|----------------|---------------|-------------|
| 15,677 | 9,101 | 9,101 | 0 | 6,576 |

Members’ Resolution No. 05-2018

“**RESOLVED**, that the Amendment of KCCDFI MBA By-Laws, be, as they are hereby approved.”

The votes casted and received on approval of the amendment of the Articles and By-Laws were as follows:

| Total Voting Members | Total Votes Cast | Votes in Favor | Invalid Votes | Abstentions |
|----------------------|------------------|----------------|---------------|-------------|
| 15,677 | 9,101 | 9,101 | 0 | 6,576 |

11. Election of Two (2) Board of Trustees

Election of the Board of Trustees was conducted in the presence of the Nomination Committee headed by the Chairperson Nevilyn P. Abualas together with the following: Ms. Arline B. Casimiro, BOT Vice-President/NC Member, Ms. Daniela V. Barredo BOT Member/NC Member, Ms. Janette G. Pejana, KCCDMFI Finance & MIS Head, Ms. Leizel D. Gadiane, KCCDMFI Accounting Head, and Ms. Marsha D. Villarubia, KCCDMFI Audit Department Head.

A. Presentation of Duties and Responsibilities of the Board of Trustees

Before the actual election, duties and responsibilities of the Board of Trustees were presented by the BOT Vice-President Ms. Arline B. Casimiro to the general membership present most especially to the nominees for the position of Board of Trustees member.

Duties and Responsible of Board of Trustees (Article V)

Section 1.

Unless otherwise provided by law, the corporate powers of Board of Trustees shall be exercised, all business conducted and all properties of the corporation controlled and held by the Board of Trustees subject to approval of the majority of its members. Without prejudice to such powers as may be granted by law, the board of trustees shall have the following powers;

- a. from time to time, to promulgate rules and regulations consistent with these by-laws, and review, revise or amend the same when it deems necessary for the management of KCCDFI Mutual Benefits Association Inc. Business and affairs.
- b. to purchase, receive, take or otherwise acquire for and in the name of KCCDFI Mutual Benefit Association Inc. any and all properties, rights or privileges, including securities and bonds of the other corporations, for such consideration and upon such terms and conditions as the Board may deem proper or convenient.
- c. to invest the funds of KCCDFI Mutual Benefits Association Inc. in other corporations or for purpose other than those for which the association was organized, subject to such approval of the members as may be required by law.
- d. to establish pension, retirement, bonus, or other types of incentives or compensation plans for the members, employees, including officers and Trustees of KCCDFI Mutual Benefit Association Inc.
- e. to prosecute, maintain, defend, compromise, submit arbitration or abandon any lawsuit in which KCCDFI Mutual Benefits Association Inc or its officers are either plaintiffs or dependants in connection with affairs of KCCDFI Mutual Benefit Association Inc.
- f. to incur indebtedness as the Board may deem necessary, to issue evidence of indebtedness including notes, deeds of trust, bonds, debentures, or securities, subject to such approval of the members as may be required by law, and/or pledge, mortgage or otherwise encumber part of the properties of KCCDFI Mutual Benefits Association Inc.
- g. to implement these by-laws and to act on any other matter not covered by these By-laws, provided such matter does not require the approval or consent of the members of KCCDFI Mutual Benefits Association Inc under the Corporation code.

- h. To appoint and dismiss any employee of KCCDFI Mutual Benefit Association Inc. whether regular, probationary, casual or contractual, fix or adjust their salaries and all other personnel movements.
- i. to delegate any of its powers or function to an executive committee or to any officer of KCCDFI Mutual Benefit Association Inc to any standing or special committee or to any officer or agent and to appoint any person to be an agent of the association.
- j. to approve all contracts for construction and major repairs or maintenance work, and to other contract involving significant amounts.
- k. to approve all contracts involving the sale of non-current assets;

B. Nomination and Selection Procedures

Ms. Nevilyn P. Abualas, Nomination Committee Chairperson, presented the Election Rules and Guidelines for 2018 Election of KCCDFI Mutual Benefit Association, Inc. Board of Trustees Members, as follows:

1. Voting Qualifications

- a. All active members have the right to vote.
- b. At least 18 years old to 65 years old.

2. Manner of Voting

- a. Members shall be entitled to one vote and they may vote whether in person or by proxy which shall be in writing and filed with the Secretary before the scheduled meeting.

3. Procedures:

- **Proxy Voting:**

- 1. Proxy votes form shall be discussed by FCO to qualified voters during center meetings;
- 2. A member may vote in proxy by filling-up the proxy voting form designating his/her respective MBA Coordinator to represent him/her in the AGMM;
- 3. The signatures or votes were gathered since August 2018;
- 4. All filled-up proxy voting forms with signatures shall be forwarded to KCCDFI MBA office before the actual date of AGMM;

- **Actual Election of BOT**

- 1. The nominees or representatives with corresponding number of Proxy votes gathered and the current KCCDFI MBA Board of Trustees shall be the qualified voters for this BOT election at AGMM, official ballot form will be given to each one of them;
- 2. The official ballot shall have two parts. First part, where actual votes are being casted. And second part, information and validation;
- 3. Each official ballot shall bear a voter's control number;
- 4. List and pictures of the nominees are posted in the secrecy folder at the voting booth;
- 5. A ballot box shall be provided to secure the filled-up ballots prior to canvassing.

- **Casting of Votes**

- 1. All nominees are required to attend the election. Any nominee who fails to attend the actual day of election shall be disqualified for election;
- 2. Since Proxy voting was already counted and carried by MBA coordinator representatives, official ballots for canvassing are expected to be less than (20);

- Four (4) voters at a time may cast their votes at the booth wherein the secrecy folder and list of candidates are posted;
- Each voter have to choose (2) candidates among nominees to fill up the vacant position at the Board of Trustees;
- In case, the official ballot contains more than two (2) shaded votes, it shall be considered invalid or void;
- After casting of votes, the voters are allowed to drop their ballot in the ballot box.

- Close of Voting**

- The voting shall be closed once all the qualified voters casted their votes;
- The actual closing of votes shall be announced by the Nomination and Election Committee followed immediately by canvassing of official ballots;

Canvassing of Votes

- Canvassing shall be done in full view of members interested to watch the proceedings;
- The Election Committee shall be authorized to allow the canvassing of votes immediately after the announcement of closing of voting time and declaration of quorum;
- Reading of ballots will be done in the presence of all candidates;
- A projector screen will be place on the venue of the election where candidates can see the on-going reading of ballots and updates regarding the election. A Tally Sheet on Paper will also be simultaneously updated with the results.
- In case of tie for any position, the Nomination and Election Committee may either summon the parties concerned to reach for a common agreement in which case they may wish to call for another election or waived the position or toss coin, as the case maybe;
- Consideration in the reading of the names of the candidates:
 - Names of candidates written that bear a similar sound of the name shall be considered as valid;
 - Ballots without the proper markings made by the Nomination Committee shall be invalid;
- The first two (2) nominees with the highest number of votes shall be announced as winners.

The qualified nominees were screened and scrutinized by the Nomination Committee to make sure that all of the nominees are qualified during its meeting held last August 06, 2018. Thus, the following are the nominees for the 2018 Election of the Two (2) Board of Trustees:

| No. | Name | Branch | Profile |
|-----|---------------------|-----------------------|--|
| 1 | AMLIH, Aracelie J. | TALON-TALON BRANCH | 62 years old, Female, Km 7 San Antonio Village, Zamboanga City, 10 years KCCDMFI Member, 6 years as MBA Coordinator, Bu & Sell. |
| 2 | CANDOY, Mary Ann R. | CURUAN BRANCH | 41 years old, Female, Presa Curuan, Zamboanga City, High School graduate, 8 years as KCCDMFI Member, 3 years as MBA Coordinator President KCC Club Curuan, Parent Leader 4Ps. Buy & Sell |
| 3 | HASAN, Hermie A. | STA. MARIA BRANCH | 52 yrs old, Female, Luyahan Pasonanca Zamboanga City, High School graduate, 9 years as KCCDMFI Member, 3 years MBA Coordinator, Piso Net |
| 4 | SANTOS, Lida A. | TETUAN BRANCH | 48 yrs. Old, Female, Tetuan, Zamboanga City, High School graduate, 5 years as KCCDMFI Member, 4 years as MBA Coordinator President KCC Club Tetuan, , Mini Carenderia. |

| | | | |
|---|----------------------|------------------|--|
| 5 | SEVILLANO, Arlene C. | TALISAYAN BRANCH | 42 years old, Female Purok 1 Patalon, Zamboanga City, High School Graduate, 9 years as KCCDMFI member 4 years as MBA Coordinator, 4 Ps Parent Leader , Sari-Sari Store |
|---|----------------------|------------------|--|

Two (2) will be elected as new member of the Board of Trustees as replacement of the four (4) outgoing trustees, only two (2) will be chosen as new member of the Board of Trustees to be consistent with the By-Laws of the Association, who already ended their terms, namely:

1. Ms. Arline B. Casimiro
2. Ms. Imelda F. Bautista
3. Ms. Daniela V. Barredo
4. Ms. Jessica A. Araneta

– Vice-President
– Secretary
– Board Member
– Board Member

C. Election of Two (2) Board of Trustees

Thus, after the explanation of the whole processes of nomination, the election started and all nominees and Board of Trustees went on to vote at the designated precinct. The entire election process was done under the close supervision of the Election Committee and lasted for twenty five minutes.

Under the presence of the nominees, members and guests in attendance, the tabulation was done simultaneously as flashed in the projector screen. Ms. Nevilyn P. Abualas, Election Committee Chairperson announced the number of votes casted for each nominee.

The following are the tabulation of votes casted for each nominee:

| Total Voting Members | Name of Nominees | Branch | Votes in favor | Invalid Votes |
|----------------------|---------------------|-------------|----------------|---------------|
| 15,677 | Aracelie J. Amlih | Talon-Talon | 3,348 | 0 |
| 15,677 | Mary ann R. Candoy | Curuan | 4,566 | 0 |
| 15,677 | Hermie A. Hasan | Sta. Maria | 2,218 | 0 |
| 15,677 | Lida A. Santos | Tetuan | 1,476 | 0 |
| 15,677 | Arlene C. Sebillano | Talisayan | 3,081 | 0 |

Based on the tabulation, the elected new Board of Trustees were as follows:

| Branch | Name | Number of Votes |
|-------------|--------------------|-----------------|
| Curuan | Mary ann R. Candoy | 4,566 |
| Talon-Talon | Aracelie J. Amlih | 3,348 |

12. Appointment of External Auditor

Ms. Jessica A. Araneta, BOT/Audit Committee Member presented to the general assembly Quilab & Garsuta CPAs’ to be the external auditing firm to conduct the annual audit of KCCDFI

Mutual Benefit Association, Inc. transactions for January 2018-December 2018. Quilab & Garsuta CPAs’ has been the external auditor of the Association for the past 2 years with different Partners heading the audit.

Members’ Resolution No. 05-2018

“**RESOLVED**, that Quilab & Garsuta CPAs’ be as they are hereby reappointed as external auditor of KCCDFI Mutual Benefit Association, Inc., for the Year 2018 for a remuneration to be approved by the Board.”

The votes casted and received on the reappointment of external auditors were as follows:

| Total Voting Members | Total Votes Cast | Votes in Favor | Invalid Votes | Abstentions |
|----------------------|------------------|----------------|---------------|-------------|
| 15,677 | 9,101 | 9,101 | 0 | 6,576 |

13. Questions and Answers

- During the open forum Ms. Lida A. Santos asked when will the Health Insurance become effective?
- Ms. Ellen M. Benitez, BOT President, answered that, as of the moment the development of the Health Insurance Plan is still on going. Ms. Mercedes G. Faustino, BOT Member, in support likewise answered that, although there are a lot of offers for health insurance, hence, further study of health insurance products is a must.
- Thus, Ms. Maria Teresa C. Gonzales, KCCDFI MBA General Manager, further discussed to the members as part of the strategic direction, the different options of Health Insurance Products for further study what is best suited for the pool of members.
- On the other hand, Mr. Wilfredo A. Biwang, Kabasalan Branch, Representative, have suggested that, why not make it voluntary only to members?
- Ms. Mercedes G. Faustino, answered that , if the same will only be made voluntary, there is a tendency that only sickly member’s would enroll, therefore the premium would be different/ or maybe higher than proposed. Hence, it should be made compulsory.
- Finally, Ms. Maria Teresa C. Gonzales, made a clarification that, the main priority of the Association right now is to pass the Basic Insurance Plan first to be followed by the Health Insurance Plan.

14. Adjournment

There were no more questions raised the 9th Annual General Membership Meeting adjourned at 2:05 in the afternoon upon motion of Ms. Jessica A. Araneta and duly seconded by Ms. Daniela V. Barredo.

Prepared by:



Ms. Ma. Perla J. Medina
Secretariat

Approved by:



Ms. Ellen M. Benitez
President

